

NIRF Report & AAA Report

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I/C PRINCIPAL
Chandrabhan Sharma College
of Arts, Science & Commerce
Powai-Vihar, Powai, Mumbai - 400 076
Tel. 25704526 / 25704530

NIRF REPORT

INDEX

| Sr. No | Year | Link |
|--------|---------|---|
| 1. | 2020-21 | https://cscollege.co.in/images/OVERALL.pdf |
| 2. | 2021-22 | https://cscollege.co.in/wp-content/uploads/2023/02/OVERALL-22-23.pdf |



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ADMINISTRATIVE AND ACADEMIC REPORT

To,.

The Principal,
Chandrabhan Sharma College of Arts, Science and Commerce

Subject: - Report of Academic & Administrative Audit.

We are glad to inform you for the initiative taken by the college for conducting Academic and Administrative Audit (AAA) for the Academic Year 2021-22. We are thankful to the management and College development Cell as well as principal for inviting us for conducting AAA.

The report is based on observations of committee members on three aspects.

Institute Information, Administrative audit and Department academic audit.

We are thankful to Management, Principal, HODs, Teaching and Supporting Staff, Students and stakeholders for their valuable inputs and co-operation during the assessment of AAA.

We are hopeful that the observation /Suggestions of the AAA committee will be helpful in further planning and growth of the college.

Members of AAA Committee

1. **Dr. MinuMadlani (Principal)**
K.P.B Hinduja College of Commerce
2. **Dr. Jitendra K. Aherkar (Principal)**
B.L. Amlani College of Commerce & Economics
3. **Dr. SatindarKaurGujral(Principal)**
Reena Mehta College of Arts, Science, Commerce & Management Studies



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FRAMEWORK AND METHODOLOGY ADOPTED FOR AAA

- The external Academic and Administrative Audit (AAA) for the academic for the academic year 2021-22 of Smt. Durgadevi Sharma Charitable Trust's Chandrabhan Sharma College of Arts, Science and Commerce is carried out by the external members as per the request received from the College.
- The purpose of the audit is to ensure that the practices followed in the campus are in accordance with the Administrative Policies adopted by the institution and the departments.
- The observations of the committee are based on the data available and/or provided by the college authorities and subsequent interactions with respective personnel and authorities. Review of the relevant documents is carried out wherever required.
- The audit is conducted in an unbiased way.
- After the audit, the recommendations are suggested to the college unanimously by the external AAA audit members.

Members of the External AAA Audit

1. **Dr. Minu Madlani (Principal)**
K.P.B Hinduja College of Commerce
2. **Dr. Jitendra K. Aherkar (Principal)**
B.L. Amlani College of Commerce & Economics
3. **Dr. Satindar Kaur Gujral (Principal)**
Reena Mehta College of Arts, Science, Commerce & Management Studies

Minu Madlani
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Jitendra K. Aherkar

Satindar Kaur Gujral

[Signature]

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Part 1: INSTITUTE PROFILE

1.1 ESTABLISHMENT INFORMATION

| | | |
|----|----------------------------------|---|
| 1 | Name and Address of College | Smt. Durgadevi Sharma Charitable Trust's Chandrabhan Sharma College of Arts, Science and Commerce |
| 2 | Telephone Number | 022-25704526/30 |
| 3 | E-mail Id. | cbscollege@gmail.com |
| | Website URL | http://www.cscollege.co.in/ |
| 4 | Year of Establishment | 2008 |
| 5 | Status of College | Unaided |
| 6 | Name of the Principal | Dr. (Mrs.) Pratima Singh |
| 7 | Affiliation | University of Mumbai |
| 8 | Whether 2(f) and 12(B) status? | No |
| 9 | Name of the Trust | Smt. Durgadevi Sharma Charitable Trust's |
| 10 | College Development Committee | Yes |
| 11 | Registration number of the trust | 249/2005 DT:28/11/2005 |
| 12 | IQAC | Active |
| 13 | Type of College | Co-Education |



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1.2 COURSES, INTAKE AND STUDENT STRENGTH (2021-2022)

| Sr No | Courses | Intake Capacity (First Year) | Strength of Student (First, Second and Third Year) |
|-------|---------|------------------------------|--|
| | | 2021-22 | 2021-22 |
| 01 | BCOM | 240 | 427 |
| 02 | BMS | 120 | 397 |
| 03 | BAF | 60 | 175 |
| 04 | BBI | 60 | 97 |
| 05 | BFM | 60 | 42 |
| 06 | BMM | 60 | 98 |
| 07 | BSc.IT | 60 | 170 |

PART 2: ADMINISTRATIVE AUDIT

The following criteria were used to review the infrastructural facilities of the college.

2.1 INFRASTRUCTURE

| Sr. No | Particulars | Observations |
|--------|--------------------------------|----------------------------|
| 01 | Total area of the campus | 6470.20 SQ. MTRS |
| 02 | Campus ownership | Own |
| 03 | Washroom facility for staff | Yes |
| 04 | Washroom facility for students | Yes |
| 05 | Ladies Common Room | Yes |
| 06 | Staff Room | Yes |
| 07 | Auditorium | Yes |
| 08 | Administrative office | Yes |
| 09 | Parking space | Two wheeler & Four Wheeler |



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2.2 HUMAN RESOURCE

A) Details of Human Resource available

| Sr. NO | Particulars | Observations |
|--------|--|--------------|
| | | 2021-22 |
| 01 | Total Teaching Staff (Including Principal , Librarian and Visiting Staff) | 31 |
| 02 | Total Technical Staff | 01 |
| 03 | Clerks and other Office Staff | 08 |

B) Efforts for Human Resource Development

| Sr.No | Particulars | Observations |
|-------|--------------------------------|--------------------------|
| 01 | Mode of Salary | Credited to Bank account |
| 02 | Feed Back and appraisal system | Yes |
| 03 | Employee Welfare scheme | Yes |

C) Admission Process: -

As per the norms prescribed by University of Mumbai

2.3 COMPUTATIONAL FACILITIES

| Sr. No | Particulars | Observation |
|--------|---------------------|-------------|
| 01 | Number of Computers | 162 |
| 02 | Internet Bandwidth | Yes |
| 03 | Campus Wi-Fi | Yes |

2.4 LIBRARY

| Sr.No | Particulars | Observations |
|-------|---------------------------|---|
| 01 | Area of Library | 187.45 SQ. MTRS |
| 02 | Book Bank Facility | Yes |
| 03 | Issue/Return Facility | Yes |
| 04 | Is the Librarian Approved | Yes |
| 05 | Library Hours | 7:30 AM to 5:30PMon All Working Days During Exam 10:30 AM to 4:00PM (Sundays and Public Holidays) |



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2.5 TRAINING AND PLACEMENT CELL

| Sr.No | Particulars | Observations |
|-------|------------------------------|--------------|
| 01 | Placement | Yes |
| 02 | Placement Percentage | 23.72 % |
| 03 | Percentage of Higher Studies | 21.75% |

2.6 STUDENTS SUPPORT SCHEME

| Sr.No | Particulars | Observations |
|-------|-----------------------------|----------------------|
| 01 | Parent Teacher Association | Yes |
| 02 | Counselor | Yes |
| 03 | Special scheme for students | Yes |
| 04 | Alumni Association | Yes (Not Registered) |

2.7 GRIEVANCE REDRESSAL COMMITTEES3769015

| Sr. No | Particulars | Observation |
|--------|--------------------------|-------------|
| 01 | Anti-Ragging cell | Yes |
| 02 | Women Development Cell | Yes |
| 03 | Grievance Redressal Cell | Yes |

2.8 OTHER ESSENTIAL FACILITY

| Sr. No | Particulars | Observations |
|--------|----------------------|-----------------------|
| 01 | Fire Fighting System | Yes |
| 02 | Canteen | Yes |
| 03 | Drainage Facility | Yes |
| 04 | CCTV | Yes |
| 05 | Server Room | Yes |
| 06 | Overall Maintenance | Yes(Well Maintained) |



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PART 3: R & D, EXTENSION ACTIVITIES

| Sr. No | Particulars | Observations |
|--------|---|--------------|
| | | 2021-22 |
| 01 | Research funds sanctioned and received from various agencies | Rs. 25,000 |
| 02 | Workshops/ Seminars conducted on Intellectual Property Rights (IPR) | 03 |
| 03 | Faculty participation in seminars/conferences during the year | 25 |
| 04 | MOUs signed with industry and academia | 21 |
| 05 | Number of extension and outreach activities | 47 |
| 06 | Research publications in the journals notified on UGC website | 08 |

OVERALL OBSERVATIONS AND RECOMMENDATIONS FOR THE COLLEGE**INSTITUTE STRENGTH:**

- One to one interaction of faculty members with students.
- Supportive Management
- All documents are updated properly.
- Basic amenities and infrastructure in the college campus is very good.
- More student centric events are conducted to enhance the development.
- Societal activities done by the college is excellent.
- Spacious and ventilated classrooms.
- The Principal ensure timely completion of syllabus in each semester.



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WEAKNESS :

- Number of faculty members engaged in major/minor research may be increase.
- The placement Cell of the college may be strengthened further.
- Activities under MOU may be further enhanced.
- Number of ICT enables classroom may be increase.

SUGGESTIONS :

- Research papers should be published in Quality publication.
- Number of faculty members engaged in major/minor research may be increase.
- Students counseling can be improved.
- College should conduct Bridge Courses on communication since majority of enrolled students are from vernacular medium.
- Alumni Association needs to be registered and strengthen

RECOMMENDATIONS

- Alumni should be strengthened and involved for the development of the college.
- Skill development programmes should be organized.
- Record of student's progression in higher education is to be maintained properly.
- The placement Cell of the college may be strengthened further.
- Expert need to be called to train students on competitive examination.
- More number of corporate should be invited for placement drive.

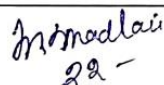






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FUTURE PLANS FOR 2022-23:

- To conduct more Professional Development programmes and motivate faculties to participate.
- To complete NAAC re- accreditation of the college.
- To continue with Faculty exchange programme
- To focus on Internships/Placements/Jobs for the students
- To enhance Research ability
- To arrange certificate programmes and value based programmes

Members of AAA Committee

| Sr.No | Name | Signature |
|-------|---|---|
| 1 | Dr. MinuMadlani (Principal) K.P.B Hinduja College of Commerce |  |
| 2 | Dr. Jitendra K. Aherkar (Principal) B.L. Amlani College of Commerce & Economics |  |
| 3 | Dr. SatindarKaurGujral(Principal) Reena Mehta College of Arts, Science, Commerce & Management Studies |  |
| 4 | Dr. Pratima Singh (Principal) Chandrabhan Sharma College of Arts, Science & Commerce |  |
| 5 | Mr. Umesh Kabadi (IQAC Co-ordinator) Chandrabhan Sharma College of Arts, Science & Commerce |  |



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